



Wedding Inventory and Guidelines

Please complete and return to:

Agape Outpost Chapel
15404 Hwy. 9
P.O. Box 1423
Breckenridge, CO 80424
or email to:

administrator@agapeoutpost.org

or fax to:
970.453.0585

Dear Friend,

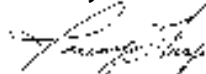
Thank you for your interest in having your wedding here at Agape Outpost Chapel in Breckenridge, Colorado. Marriage is a sacred covenant that is not to be entered into lightly and we are happy that you have chosen to have us share in this special day!

The following pages contain all of the information that you will need in order to move forward with the process of securing the facility for your chosen wedding date, understanding the fee schedule for using our facilities, our guidelines for weddings held here, as well as our statement of faith. This packet also contains an inventory form that will enable us to better serve you the day of your wedding, a spiritual beliefs inventory that must be filled out by both prospective bride and groom, and a spiritual beliefs inventory that must be filled out by the pastor (if a pastor other than Agape staff is performing the wedding). Finally, if you desire to have a pastor from Agape perform your wedding, we have included some information about our pastors and their requirements for performing weddings.

When you have completed this packet please return it to us for processing. Please return this packet as soon as possible to insure that your wedding date can be approved and held. We do not reserve your date until all information has been received and payment has been made in full. Please allow 2 weeks for approval.

Again, thank you for desiring to have your wedding here with us, we look forward to hearing from you soon!

Warmly,



Jeremy Frye
Connection/Outreach Pastor
Agape Outpost Chapel

Agape Outpost Request for Building Use

Please allow 2 weeks for request to be approved
If you do not hear anything, that does not mean you have been approved,
please follow up

Date of Request (must be at least 30 days prior to date of event): _____

Event: _____

Date of Event: _____

Start time (including setup): _____ End time (including cleanup): _____

Room(s) to be used: _____
(if this is an outside wedding, please list rooms needed for dressing, etc.)

Contact / Person in charge: _____ Phone: _____

Approximate Number of Guests: _____

Will there be a rehearsal the evening before the wedding? _____

If so, what is the start time: _____ End time: _____

Please list any other information that will be helpful in expediting your request:

For staff use only

Approved _____ Denied _____ By: _____

Cleaning crew contacted: _____

WEDDING FEES

Basic Charges :

- Use of Chapel - \$500.00
- Use of Amphitheatre - \$500.00 (July and August through Labor Day)
- Church Facilitator - \$150.00 (not to exceed 5 hours total)
- Cleaning - \$ 100.00
- Rearrangement of pews - \$ 75.00
- Moving of Stage Equipment - \$ 100.00 for complete removal of equipment

Includes use of :

- Foyer
- Sanctuary
- Dressing room for Bride & Groom
- Restrooms
- The sound tech for rehearsal and wedding

Additional charges :

- Use of Fellowship Hall - \$ 300.00 (with use of Chapel or Amphitheatre)
- Use of kitchen - \$ 150.00
- Use of " only " refrigerator or freezer - \$ 75.00
- Cleaning of Fellowship Hall - \$ 150.00
- Church Facilitator for Fellowship Hall use - \$150.00 (5 hours total)

Use of Fellowship only \$ 675.00 + Cleaning \$ 250.00 + Church Facilitator \$ 150.00

Payment in Full in advance to reserve date.

Please call about minister discount.

WEDDING GUIDELINES

Terms of wedding contract:

1. Only dripless candles are to be used in the sanctuary.
2. Birdseed is to be used instead of rice. The seed is to be tossed only on the walkway and the parking lot, not in the front porch area.
3. Communion service may be performed. The wedding party will be responsible for providing the elements.
4. Please arrange for personal items to be removed the day of the wedding. No exceptions.
5. The wedding party is responsible for the following:
 - A. All decoration removal the day of the wedding
 - B. All floral removal the day of the wedding
 - C. The return of all rented items used for the ceremony, arrangements may be made for items to be picked up on the following Monday morning as long as they can be moved out of the way of regular church activities.
6. Name and telephone number of "contact" the day of the wedding

7. Smoking is not allowed in the building.
8. Alcohol is not allowed on the premises.

Groom's signature _____ date: _____

Bride's signature _____ date: _____

9. Building Use Fee: (includes all personnel provided by Agape Outpost)

Terms of payment:

Amount: (based on fee schedule) \$ _____

Cash

Check

Online Payment

If you would like to pay online go to: www.agapeoutpost.org, click on "online giving" and follow the instructions.

WEDDING INVENTORY

Today's Date _____

Groom's Name _____

Address _____

City, State, Zip _____

Telephone () _____

Bride's Name _____

Address _____

City, State Zip _____

Telephone () _____

Date of Wedding _____ Time of Day _____

Name of person performing the ceremony _____

Address _____

City, State, Zip _____

Telephone _____

Rehearsal yes no Date _____ Time _____

Arrival time of the wedding party (day of wedding) _____

Inside wedding

Outside wedding

Changing rooms needed

Bride

Groom

WEDDING INVENTORY

Number in wedding party:

Matron of honor/ Maid of honor _____ Bridesmaids _____
Flower girl(s) _____ Best Man _____ Groomsmen _____
Ushers _____ Ring bearer _____ Other _____

Approximate number of guests expected _____

Stage cleared Totally Partially

Providing your own wedding music Cassette tape CD
(Agape provides wedding CD)

Audio equipment needed: _____

Sound Technician

Lights _____

Use of Keyboard Name and Phone of musician _____

Hymn Books

Wedding props rented (list items) _____

Date/Time of delivery to the church _____

Date of removal of items from the church _____

Flowers delivered to the church Date and Time _____
Name of Florist _____
Telephone _____

Sanctuary decorated Date and time of party _____

Photographer

Video Camera

Special Arrangements: _____

STATEMENT OF FAITH

We believe the Bible to be the inspired, the only infallible, and the authoritative Word of God.

We believe there is one God, eternally existent in three persons: Father, Son and Holy Spirit.

We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.

We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation.

We believe in the spiritual unity of believers in our Lord Jesus Christ.

We believe in the present ministry of the Holy Spirit by indwelling the Christian, enabling him to live a godly life and gifting him for ministry.

CLERGY BELIEFS QUESTIONNAIRE

In your own words, who is Jesus Christ?

What are your beliefs about the Bible?

How does one gain salvation?

Why do you believe this couple should be married?

Will you or someone else be available to them for counsel after their wedding?

Will you be providing pre-marital counseling for this couple?

Do you agree not to say or do anything that would be contrary to the enclosed Agape Outpost Statement of Faith in your ceremony remarks and proceedings? _____

Name:

Address:

Phone:

Religious Affiliation:

Agape Outpost Spiritual Beliefs Inventory - Bride

In your own words, who is Jesus Christ?

If you were to stand before the Lord today and He were to ask "Why should I let you into Heaven?", what would your response be?

What do you believe about the Bible?

Describe your relationship with Jesus Christ, how it began, and what part it plays in your life now.

What part will the church play in your marriage?

Agape Outpost Spiritual Beliefs Inventory - Groom

In your own words, who is Jesus Christ?

If you were to stand before the Lord today and He were to ask "Why should I let you into Heaven?", what would your response be?

What do you believe about the Bible?

Describe your relationship with Jesus Christ, how it began, and what part it plays in your life now.

What part will the church play in your marriage?

Agape Outpost Chapel Pastoral Staff



Mike Atkinson - Senior Pastor

Mike has been the pastor at Agape Outpost since 1986. He is married to his lovely wife Carolyn and together they have two children, Rachael and Daniel. Mike has performed numerous weddings in his tenure at Agape both at the chapel and on the mountain top. When performing weddings, Pastor Mike requires premarital counseling. If the pastor at your home church does premarital counseling, he/she can complete counseling with you and then send a letter to Pastor Mike confirming that you have gone through this process. If you live in the vicinity of Summit County, Colorado and would like Mike to take you through premarital counseling himself, you will need to contact the church office to set up your first appointment. Please keep in mind that Pastor Mike requires six counseling sessions before the wedding date. Make sure that you allow enough time to complete all six sessions.



Jeremy Frye - Associate Pastor

Jeremy originally came to Agape Outpost in 2002 as an intern after leaving his first ministry in Dearing, Kansas. While interning and eventually coming on staff at Agape, he met his beautiful wife Rachael. They moved for a short time but returned to Agape to take positions at the church. Jeremy has performed many weddings during his 10 years of ministry. He requires premarital counseling before performing a wedding. If you are from out of town, a letter confirming your completion of premarital counseling with your pastor will suffice. If you live here in the area, you will need to call the church office to set up your first appointment. Please note that Jeremy requires six counseling sessions prior to the wedding date. Make sure that you allow for this as you schedule your appointments.